



How to get data into EFG and Metadata Quality

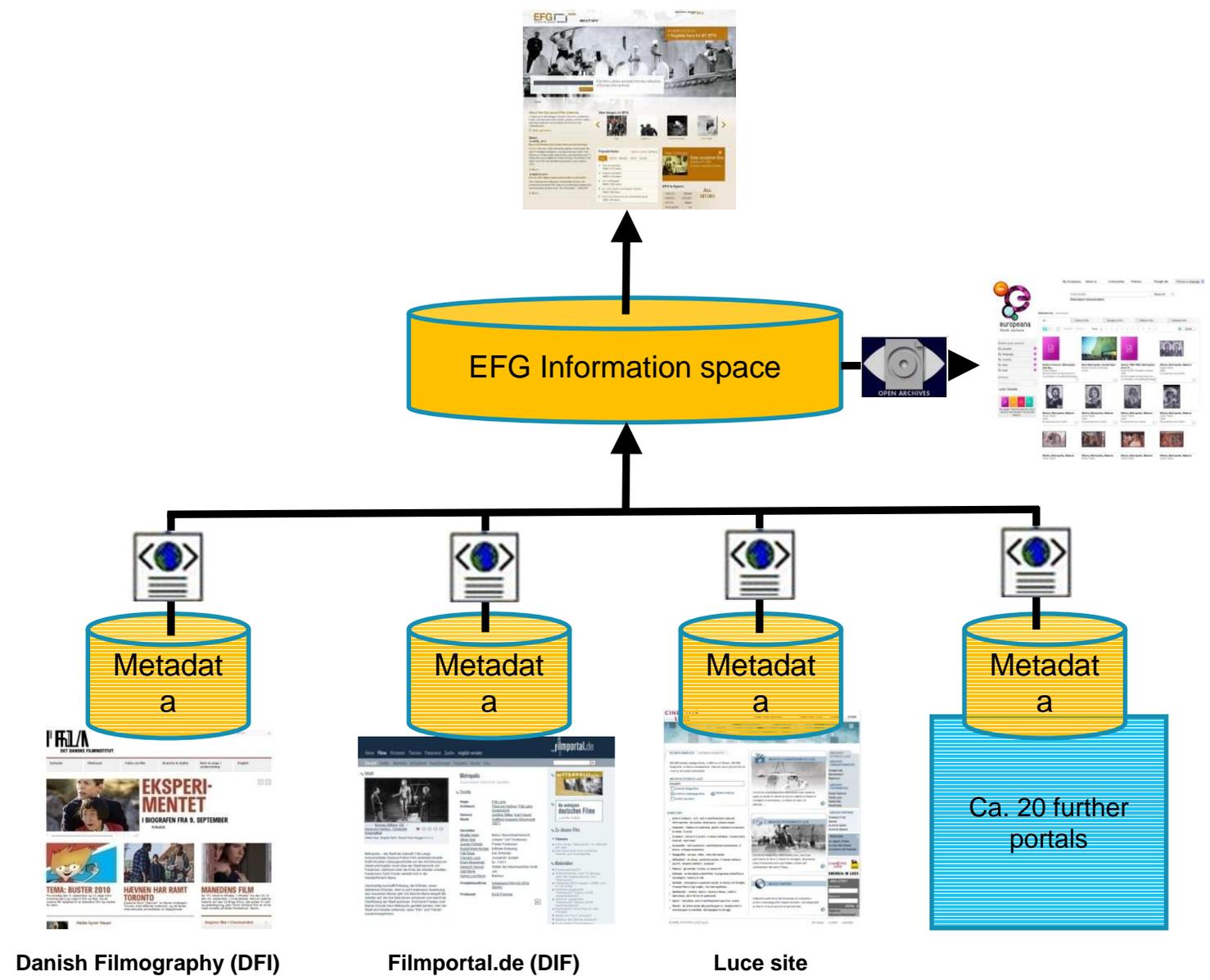
EFG Information Meeting

3 July 2015

Cinema Ritrovato Festival, Bologna



Co-funded by the Community Programme ICT- PSP



How to get your data into EFG

Option 1: Providing data in XML format

- ▶ Preferred way of connecting archives with EFG
 - ▶ Provide XML via email, ftp or OAI-PMH
 - ▶ Include as much information as you can to describe the work and/or objects
 - ▶ Provide individual XML exports for different object types (VIDEO, IMAGE, TEXT)
 - ▶ Read about XML requirements in [EFG Data Provider Handbook](#) (Chapter 5, p.31 “Establishing and delivering XML exports to EFG”)
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- ▶ Benefits of Option 1:
 - ▶ Automated process to ingest large amounts of data
 - ▶ Established import filter can be re-used for regular update routines
 - ▶ Sustainable (if XML export structure remains unchanged)
 - ▶ Once connected just get in touch with DIF for new or updated exports

How to get your data into EFG

Option 2: Using the EFG Metadata form

- ▶ Data needs to be entered manually in a form provided by EFG
- ▶ AV materials: <http://tinyurl.com/7ohugxx>
- ▶ Non-AV materials: <http://tinyurl.com/c8dzrgw>

- ▶ Benefits of Option 2:
 - ▶ Easy and quick way of getting smaller amounts of data into EFG
 - ▶ Pre-defined import filter to get the data into EFG
 - ▶ No need to bother about exporting data in valid XML from your local data base
 - ▶ Just let DIF know when you're done entering data and we will take care of the rest

- ▶ Drawbacks of Option 2:
 - ▶ Useful for limited amounts of records only
 - ▶ No individual import filter for your archive → No automatic process in the future

New Film

This metadata form is an interim solution to provide data to the [EFG portal](#) in a quick and easy way. If you have any comments or questions, please contact Julia Welter (welter@deutsches-filminstitut.de).

Before you start filling in the form, please read the manual carefully: http://project.efg1914.eu/wp-content/uploads/2014/11/Metadata_Editor_manual_AV_rev.pdf

Please use this form for AV material only. A separate form for Non-AV material can be found here: <http://tinyurl.com/c8dzrgw>.

Archive *

Titles

Title1 *

TitleType1 *

TitleLanguage1 *

Date

Production Company

Descriptions

Description1

Description Type1

Description Language1

Collection

Collection Type

- Archival collection
 EFG collection

Countries of production

Country1

URLs

isShownBy

isShownAt

Aggregator

Thumbnail

Keywords

Please use the following fields to enter keywords

Keywords1

Keyword Type1

Keywords1 Language

Please use the following drop-down lists to add mandatory in EFG1914 to enhance the findability of "Keywords" together with your archive's own list

LCSH WW1 Countries

LCSH General Issues MilitaryAspects

LCSH Military Operations Campaigns

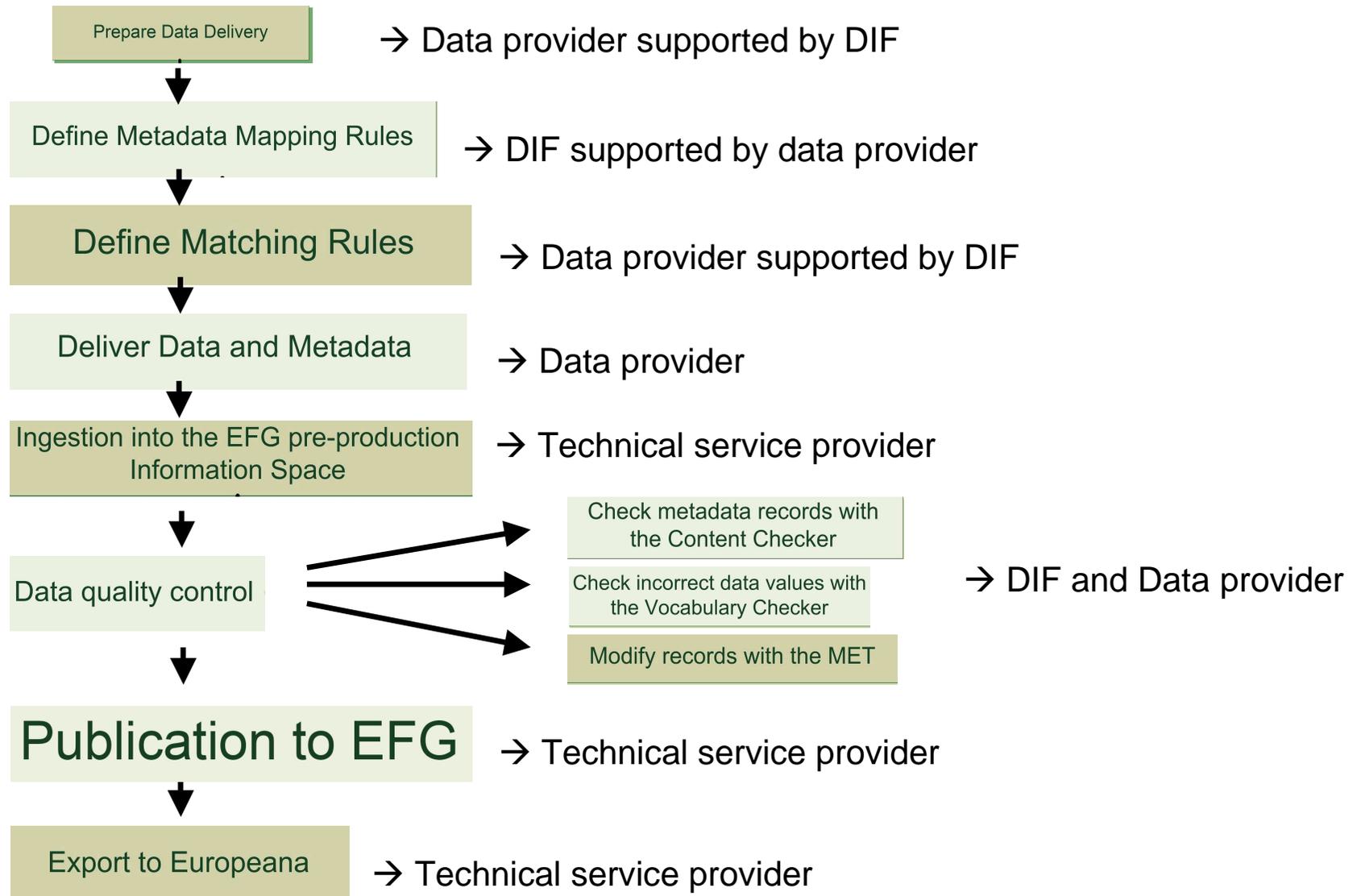
LCSH Social Aspects Economy

LCSH Film MassMedia Art

LCSH Related Events

EFG1914 Metadata form

Data contribution workflow: XML exports



Data quality: Requirements

- ▶ For users to find objects and collections on EFG proper indexing is necessary
- ▶ Insufficient information will make it less likely for your collections to be discovered and used

Data quality: Requirements

- ▶ For each object try to provide:
 - ▶ Title(s) and title type (Original, Distribution, Other + English translation)
 - ▶ Object description(s) in native language and ideally in English → provide as much detail as possible
 - ▶ Keywords in native language and in English
 - ▶ Year of production / publication
 - ▶ Country of production
 - ▶ Duration / colour / sound and language for videos
 - ▶ Location of shooting or other relevant geo information
 - ▶ Object type (film category, film still, set photo, poster, programme, letter, etc.)
 - ▶ Creator or Director
 - ▶ Related persons (depicted or acting)
 - ▶ Link pointing directly to object file
 - ▶ Link pointing to website where object is embedded
 - ▶ Rights statement (copyright protected, out of copyright, orphan)
- ▶ The more information you can provide the better for users (and you)

RELATED NAMES

[Vertov, Dziga | Director](#)

RELATED TITLES

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KINONEDELJA No. 32

Genre: Newsreel

Country: RU
RUSZR

Year: 1919-01-24

Runtime: 00:06:51

Description: 1. Comrade Lenin addresses the masses with a fiery speech in front of the Soviet of Workers' Deputies.
2. Comrade Lenin calls for agit-trains to be sent to the front in order to distribute reading materials.
3. Soviet troops decamp. The soldiers are led by Comrade Koževnikov. / Comrade Koževnikov addresses the nuns of the Pjatnick Cloister.
4. Blizzards at the front.

1. Genosse Lenin hält vom Sowjet der Arbeiterdeputierten für die Massen eine feurige Rede.
2. Auf Befehl des Genossen Lenin werden Agitationszüge die Front entlang geschickt, um Lesematerial zu verteilen.
3. Abmarsch der bolschewistischen Truppen. Die Soldaten werden vom General Genossen Koževnikov befehligt. / Genosse Koževnikov hält vor den Nonnen im Kloster Pjatnick eine Rede.
4. Schneesturm an der Front.

Keywords: EFG1914
Lenin; Koževnikov
Moscow
Comrade Lenin with a speech in front of the Soviet of Workers' Deputies; Comrade Lenin calls for agit-trains; Soviet troops decamp; Comrade Koževnikov addresses the nuns of the Pjatnick Cloister; Blizzards at the front
World War, 1914-1918 -- Russia
Patriotism
Military ceremonies, honors, and salutes
City and town life
World War, 1914-1918 -- Propaganda

Provider: Österreichisches Filmmuseum

Production company: Kinokomitet Narkomprosa

Director: Vertov, Dziga

Colour: Black & White

Sound: Without sound

Language: ru

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To sum it up...

- ▶ Provide your data no matter how big or small the contribution
- ▶ Make use of existing import filters and provide updated or new data as regularly as possible to EFG
- ▶ If you're using the Metadata form: enter new records as often as you can (DIF will automatically be notified by the system)
- ▶ Always try to provide as much detailed information as you can for each object

- ▶ Prepare and enrich data locally in your own database
- ▶ Use the EFG Metadata Editor to edit and add information directly in EFG

Resources and further reading

- ▶ <http://efgproject.eu>
EFG Project Website
- ▶ <http://efg1914.eu>
EFG1914 Project Website
- ▶ www.europeanfilmgateway.eu/1914
EFG Portal
- ▶ www.efgproject.eu/guidelines_and_standards
Technical information about metadata and EFG